

## Mission:

Caverna Ind. School district endeavors to provide a quality education that prepares students to be productive College and Career ready citizens



### Caverna Middle School Parental Involvement Plan

Date: 1/11/2016

Modified: W. Bunnell, B. Nesbitt

#### Mission Statement concerning Parental Involvement:

The mission of Caverna Middle School concerning parental involvement is to incorporate families, parents, and guardians into our school community by providing programs and outlets to build the success through activities, high and clear expectations and communication, and participation.

#### Expectations and Programs:

##### School Staff/Teachers Will:

- Provide high quality, rigorous, "best practices" instruction daily.
- Use student achievement data to make instructional decisions and to address the diverse learning styles of students.
- Communicate positively and timely with parents and keep them informed of their child's progress.
- Provide a positive learning environment for all students to experience success.
- Welcome parents as partners in the education of their children.
- Participate in professional development experiences that continue to improve classroom instruction.

##### Families/Parents Will:

- Ensure that my child attends school regularly and on time.
- Support the Community School and offer ideas related on how to improve the educational process.
- Provide a safe and positive place for my child to do his or her homework.
- Welcome teachers as partners in the education of my children.
- Participate in opportunities to learn about the school, needed services, and ways to support my child.
- Talk with my child daily about his or her school experience.

##### Students Will:

- Attend school regularly and on time.
- Support the Community School and ask for help when needed.
- Complete homework on time.
- Welcome teachers and parents as partners while they work to help me achieve.
- Participate in school activities and always try my best.
- Talk with my parent(s)/guardian(s) daily about my school experience.

Program/Activity (What)	Personnel Allocation (Who)	Timeline (When)	Steps (How)	Accountability Component (Measurability)
Readi-Fest	FRYSC, Building Principal, Staff	July (yearly)	FRYSC recruits local business partners, parents are invited, and event publicized, teachers attendance	FRYSC and Parent Involvement Survey given out to parents and requested to be completed before leaving
Back-To -School Bash	FRYSC, Building Principal, Staff	July (yearly)	The school will offer parents and the community an opportunity or opportunities to come and meet the staff, pick up schedules, and get prepared for the upcoming school year. Publicized via media, one-call, social media outlets	There is a sign in sheet and schedule pick up sheet, Schedules are handed out, school forms are filled out and turned in, teachers are on site to help students with materials lists and expectations for the year.
Parent/Teacher Conferences	Grade-level teachers, building principal	Two times yearly, each Semester weeks	Information will be publicized via media, one-call system, Social Media outlets	Parental surveys
College and Career Fair	Guidance Counselor, Building Principal, College and Career Readiness Coach, FRYSC, teachers	Once yearly, held in the fall (Oct./Nov.)	Colleges, community partners contacted to set up booths, scheduled around classroom teachers, ILP and discussion with students	Student input, parental surveys, discussion with colleges/comm unity partners

**Vision:** Committed, Individuals Striving to create a better future: every student, every classroom, every day.

Career Café	Teachers, Building Principal, FRYSC, College and Career Readiness Coach	Monthly events	Postcard sent home with each student invited to invite based on ILP data, teachers/staff will review ILP in determination to students and families who could benefit.	Parent surveys, input from student and teachers about the purpose and effectiveness of events.
Community Partnerships	FRYSC, Teachers, Building Principal, Staff	Yearly (as the opportunities present themselves)	CMS is always looking for ways to build stronger ties in the community. We work with our local business and industry, city and county governments, and civic groups to build strong partnerships for our students.	

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# Parent Involvement Evaluation

Directions: The purpose of this survey is to gather information from parents on how well the school communicates with parents who attend programs within our district. Please take a minute to answer the questions. Suggestions on how we can meet the needs of parents are welcome.

Please circle Yes or No and return to the school. Thanks for your valuable input.

1. Were you invited in a timely fashion to a parent involvement activities that enhance parent knowledge?

Yes No

2. Do you feel that the program you attended was helpful to you and your child?

Yes No

3. Have you been invited to a Parent-Teacher Conference this year?

Yes No

4. Were you offered information or suggestions on how to support your child's academic achievement and homework completion, etc?

Yes No

5. Have you been asked how the school could improve the parent involvement program?

Yes No

6. Do you receive student progress reports or grades in a timely manner?

Yes No

7. Is the information provided to you by the school understandable?

Yes No

8. Has the school staff been supportive and willing to help you?

Yes No

Comments/Suggestions:

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Name (Optional): \_\_\_\_\_

School: \_\_\_\_\_

Date \_\_\_\_\_