



Caverna Elementary Virtual Learning Guidelines



2020-21



GENERAL GUIDELINES/REQUIREMENTS

All students enrolled in virtual online learning must:

- Have access to reliable WiFi on a daily basis
- Have access to a reliable device to livestream daily lessons and complete all assignments via Google Classroom
- If a device is needed, the school will provide one. A parent/student [Chromebook agreement form](#) must be completed and signed prior to Aug. 25
- **Communication is KEY!** Please communicate & stay connected with your teachers on a weekly basis

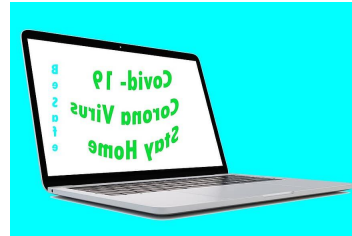
LOGIN INFORMATION

All students registered for virtual learning will use their student email and password to access Google Classroom in each of their scheduled classes

If students have forgotten their username or password, he or she will need to contact the school or email Mrs. Houk

CES: 270-773-3671

Email: melinda.houk@caverna.kyschools.us



LOGIN REQUIREMENTS

WHEN SCHOOL IS IN SESSION (7:20am - 2:20pm)

All students are expected to **login to his or her daily classes** via Google Classroom

All students are expected to **participate in virtual live streaming** (Google Meet or Zoom) of daily lessons in all assigned classes

If no activity for two (2) days, a teacher or CIS online facilitator will contact you

If you are going to be absent for one or more classes on any given day, please contact (email or phone) the school AND email your teachers

ATTENDANCE

All virtual students are expected to login on a daily basis in each of his or her classes in order to be counted present for the class/day

Two (2) days without any online activity in classes will result in a contact from a teacher or our district's online facilitator

If a student is going to be absent from virtual learning for ANY reason, the parent/guardian must email: ***the child's teacher(s) and the school secretary AND reason for the absence in advance or within two (2) days for the absence to be excused***

CES: pam.wilhoite@caverna.kyschools.us

If parent/guardian communication is not received in advance or within two (2) days after the absence, the day(s) will be counted as an **unexcused absence**

Three (3) or more unexcused absences--DPP contact

SPECIAL EDUCATION

It is the Caverna Independent School District's priority to ensure that students with disabilities have equal access to the same opportunities as their non-disabled peers. IEPs will continue to be developed and implemented based upon each student's unique needs and the learning environment chosen by the family.

Accommodations and modifications will be provided regardless of a student's learning environment. General and special education teachers will continue to collaborate in determining the appropriateness and success of a student's accommodations and/or modifications.

The IEP team (general education teachers, special education, related services providers, and families) will work collaboratively to identify alternate solutions if it believes an accommodation and/or modification is not appropriate or successful in a particular setting. Special Education teachers will be in contact daily with students after the direct instruction has been delivered.

AFTER SCHOOL SUPPORT

ESS services will be offered virtually to students who request extra assistance and/or support in his or her classes (**Days/Times TBA**)

Please email your teacher if you would like to sign up at any time during the school year



ASSISTANCE or QUESTIONS

If students need assistance with technology or having issues with his or her device, passwords, Google Classroom, etc. please contact the school and email all the child's teachers immediately

The CIS online facilitator will be notified to help resolve the problem/issue

CES: 270-773-3671

PLEASE CONTACT THE SCHOOL FOR ANY FURTHER QUESTIONS