

Safe at School Guidelines for Caverna Elementary



**In person classes
2020-21**



Welcome Back Colonels!

The following building plan has been developed for the health & safety of our students and staff as we begin the new school year. It outlines the expectations for proper & safe re-entry of in-person classes. This plan could change at any time with new recommendations by the CDC, KDE, or governor's office.



GENERAL SAFETY GUIDELINES AT SCHOOL

*ALL students and staff are **required** to wear a face covering or mask (unless there is a medical issue) when they enter the building and when in transition throughout the school day. Preschool and kindergarten students are not required to wear a mask.

*Students and staff may remove their face covering or mask while sitting in an area or classroom and can maintain social distancing of six feet or more

*Students and staff will practice **social distancing** (6 feet apart) rule as much as possible while at school; anytime this is not possible, face coverings or masks are required

*Anyone with a temperature of **100.4 degrees** or above will not be allowed to enter the school

*When students/staff enter the school and/or classroom, they will **wash or sanitize** their hands

*Time between classes/activities will be allowed for **proper cleaning & disinfection** of high-touch areas/surfaces

GENERAL SAFETY GUIDELINES AT SCHOOL

STUDENTS OR STAFF SHOULD STAY HOME IF THEY FEEL SICK OR EXPERIENCE ANY OF THE FOLLOWING:

- Temperature of 100.4 or greater
- Moderate to excessive Coughing/sneezing
- Vomiting/Diarrhea
- New Rash
- Exposure to a COVID-19 case/person
- Tests positive to COVID-19



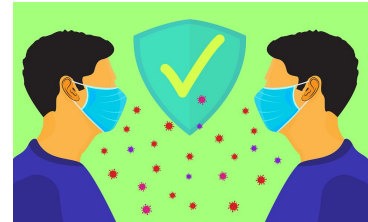
STUDENTS WILL ALSO BE ISOLATED WITH SUPERVISION AND SENT HOME IF THEY EXPERIENCE ANY OF THE SYMPTOMS DURING THE SCHOOL DAY FOR THE SAFETY OF EVERYONE

→ **Students will have assigned seating in all classes at six (6) feet apart or as much as possible and facing the same direction**

→ **Students will have assigned seating at breakfast & lunch**

FACE COVERINGS & MASKS

- Students and staff are expected to **provide their own face covering or mask** on a daily basis.
- Students and staff may be exempt from wearing a mask by providing a medical waiver or doctor's statement. Preschool and kindergarten students are exempt from wearing a mask.
- All face coverings and/or masks must be school appropriate and adhere to dress code
- Masks can be lowered during classroom time if all students & staff are seated 6-feet apart
- Students who refuse to adhere to wearing a face covering/mask at the appropriate times or social distance will be sent home and will be registered for the virtual option
- All face coverings/masks should:
 - *Cover both nose & mouth
 - *Fit snugly and be secured with ties or ear loops
 - *Allow for breathing without restriction
 - *Be able to be laundered & machine dried without damage or change in shape



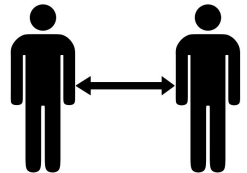
MORNING PROCEDURES

- **Doors will open at 6:45 am at CES**
- **Temperature checks will be conducted for all car riders before entering school. Bus riders will be checked before boarding the bus.**
- **All bus riders will enter through the front doors and report directly to their classroom unless getting grab and go breakfast**
- **All car riders must wait inside their vehicle until temperature check is completed**
- **All car riders will enter through the back doors and report directly to their classrooms, unless getting grab & go breakfast in the cafe**
- **Parents shall not escort students into the school building**
- **Practice social distancing as much as possible**
- **Face covering or masks shall be worn entering the building and in the hallways unless the students are in preschool or kindergarten**



HALLWAY PROCEDURES

- **One way traffic on the right side of hall will be expected throughout the building**
- **Students & staff shall walk on the right side of the hallway**
- **Students & staff shall walk single or double file in the hallways**
- **Students & staff shall practice social distancing as much as possible in the hallways**
- **Students shall not walk in groups or huddle up in the hallways for any reason**
- **Water fountains will not be allowed to use; students may bring their own water bottles and refill their bottles at the bottle filling stations**
- **Read and follow all signage concerning safety guidelines**



BREAKFAST & LUNCH

- **Students will have assigned seats at breakfast and lunch for contact tracing purposes**
- **Face coverings or masks are required in transition to and from breakfast/lunch**

BREAKFAST

CES breakfast will be grab and go.

LUNCH

CES lunch will be in the cafeteria with assigned seats that follow social distancing guidelines.



DISMISSAL

Dismissal will be as followed: (by announcements)



⦿ Car riders

***All car riders will exit through the back doors**

***Student pickups will be in the designated pick up line; no parking in the lot**

⦿ Bus riders will be released by grade levels.

↳ Students will need to go directly to their assigned exit as they are dismissed

↳ Face coverings or masks are required during transition

↳ Teachers will escort students to their appropriate bus

VISITORS

- **Visitors are welcome, but will be limited as much as possible**
- **All parents/guardians/visitors must check in at the front office**
- **Temperature checks and contact tracing will be required for anyone entering the building**
- **Face coverings or masks are required to enter the building**



CES Parent Nights

Thursday 8/13 - 4th and 5th grade

Monday 8/17 - 2nd and 3rd grade

Tuesday 8/18 - Kindergarten and 1st grade



***Each night will have two sessions. The first session is 5 - 6 pm and will accommodate parents of in-person students. The second session is 6:15 - 7:15 pm and will accommodate parents of virtual students.**

***We ask only one parent per student to attend. No students.**

Caverna School Calendar 2020-21

Caverna Schools 2020-2021

2 Week Delayed Start

July 2020							August 2020							September 2020							October 2020											
SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT					
			1	2	3	4							1				1	2	3	4	5							1	2	3		
5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10					
12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17					
19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24					
26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31					
							30	31																								
November 2020							December 2020							January 2021							February 2021											
SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT					
						16							13								18							18				
1	2	3	4	5	6	7			1	2	3	4	5						1	2							1	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13					
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20					
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27					
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28											
														31																		
March 2021							April 2021							May 2021							June 2021											
SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT	SUN	MON	TUES	WED	THUR	FRI	SAT					
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7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12					
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19					
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26					
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29	27	28	29	30								
														30	31																	

- No early release Fridays this year.
- No school for students** on the following dates:

Sept. 4

Oct. 23

Nov. 13

Dec. 11

Jan. 15

Feb. 12

Mar. 19

- Teachers ONLY will report on these dates
- Deep cleaning will be conducted on these dates

185 Day Calendar
Date

Caverna Ind Schools
Events

185 Day Calendar
Date

Caverna Ind Schools
Events

CONTRACT DAY